



State of Alaska
Department of Labor & Workforce Development
Division of Business Partnerships
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**Denali Training Fund Program-Youth Program
Quarterly Progress Report**

Funds for this project are provided by the Denali Commission and the USDOL and managed, in partnership, by the Alaska Department of Labor and Workforce Development.

Name of Organization:	Project GRAD Kenai Peninsula
Name of Project:	Career Exploration and Planning
Reporting Period:	January 1, 2010-March 31, 2010
Contact Name:	Bonnie Powell
Contact Number:	(907) 235-5612

Certification: I certify that the information in this report is current, correct and true and in accordance with the terms and conditions of the agreement.

Signed by: Bonnie Powell Dated 4/15/2010

The performance of this grant will be based upon the success achieved in relation to the goals established and approved by the Alaska Department of Labor, and will be reported in the Grantee's quarterly progress reports. Specific goals and objectives for this project are:

Project Grad Kenai Peninsula will provide services that are comprehensive and multi-faceted for both systemic and small groups/individual needs. This will be accomplished through the following:

Develop regionalized career awareness materials featuring career pathway ladders in high demand occupational clusters and successful role models from seven targeted communities focusing on 16 - 24 year olds.

Disseminate and introduce these materials at school-wide Career Awareness Days and after-school Family Nights for youth 16 - 18. Students will become aware of high demand career options in their own communities and identify with successful local role models. This will include alcohol and drug awareness activities, materials and

presentations outlining the consequence of student actions. Youth 18 - 24 will be included in after-school Family Night events.

PGKP coaches will provide on-site support through public school teacher professional development activities that equip staff in their work with 9 - 12 grade students to improvement math and language arts core competencies.

Career Exploration Field Trips and a College Career Fair will provide opportunities for youth 16 - 24 to develop career awareness and experience how their own skills and interest fit with potential careers.

A two-week summer intensive program (Summer Institute) will provide 9 - 12 graders applied academic training in math, science, technology, writing, leadership, employability skills training, and job shadow opportunities. In addition students will create a portfolio, resume, personal essay and practice job interview skills.

These activities will serve the communities of Nanwalek, Nikolaevsk, Ninilchik, Port Graham, Razdolna, Tebughna in Tyonek and Voznesenka. Youth are identified based on their enrollment in one of these seven PGKP partner schools. Family Nights are open to all community youth, family members and adults in the community.

The Grantee will complete the following goals:

Goal 1: Provide workforce information and career planning that supports high school graduation and prepares students for targeted and successful entry into post secondary training/education in high demand occupations that support rural economies.

Objective 1.1 Develop regionalized career awareness materials featuring career pathway ladders in high growth/high demand careers, role models from targeted communities, and alcohol and drug awareness for 16 - 24 year olds.

Objective 1.2 Conduct school wide Career Awareness Days and after-school Family Nights in each of the seven targeted communities.

Objective 1.3 80 youth will attend the annual College Career Fair.

Goal 2: Address knowledge and employability skills deficits in rural youth.

Objective 2.1 Provide on-site public school teacher professional development activities to improve student competencies in math and language arts for 9 - 12 grade students at each of the seven targeted communities.

Objective 2.2 Conduct a two-week intensive program (Summer Institute) for 45 9 - 12 graders focusing on applied academic training in math,

science, technology, writing, leadership, employability skills, and job shadow opportunities.

Objective 2.3 Summer Institute students will create a portfolio, resume, personal essay and practice job interview skills.

Objective 2.4 70 students will participate in Career Field Trips to develop career awareness and experience how their own skills and interest fit with potential careers.

TARGET POPULATION: 532 participants
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Participants served to date: 256

GOALS/OBJECTIVES ACCOMPLISHED TO DATE: Please provide the number of participants served to date.
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Goal	Outcome	# Participants	# Completed	Documentation
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1	1	Develop regionalized career awareness materials featuring career pathway ladders in high growth/high demand careers, role models from targeted communities, and alcohol and drug awareness for 16 – 24 year olds.	n/a	-	Maintain copies of developed materials on file for inspection.
	2	Conduct school wide Career Awareness Days and after-school Family Nights at each of the seven targeted communities.	543 ----- 233	35% ----- 67%	Maintain attendance counts and list of workshops and activities offered on file for inspection. <ul style="list-style-type: none"> revised participant # to 233 7/2009 as original number included younger students 155 served to date
	3	Youth will attend the College Career Fair.	80	0%	Maintain attendance counts and participant surveys on file for inspection. <ul style="list-style-type: none"> Career Fair scheduled 4/16 80 students signed up to participate
2	1	Provide on-site public school teacher professional development sessions in targeted communities.	7	100%	Maintain copies of working papers, syllabi, attendance rolls and coach's timesheets on file for inspection.
	2	Conduct two-week intensive program (Summer Institute) for 45 9 – 12 graders focusing on applied academic training in math, science, technology, writing, leadership, employability skills, and job shadow opportunities.	1	0%	Maintain attendance rolls, syllabus, workshop completion certifications and other pertinent working papers on file for inspection. <ul style="list-style-type: none"> Scheduled for 6/2010 50 students registered
	3	Summer Institute students will create a portfolio, resume, personal essay and practice job interview skills.	45	0%	Maintain copies of resumes, personal essays and outcomes from mock interviews in participant files. <ul style="list-style-type: none"> Scheduled for 6/2010
	4	Students will participate in Career	70	31%	Maintain copies of participant

	Field Trips to develop career awareness and experience how their own skills and interest fit with potential careers.		rolls and field trip experience reports on file for inspection. <ul style="list-style-type: none"> • 22 documented
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NARRATIVE OF SERVICES:

Provide a brief narrative of services provided this quarter by applicable Goal/Objective as listed above.

		<p><i>Program Management Activities related to all goals.</i></p> <p><i>First Quarter activities:</i></p> <p>Program manager focused on introducing project to key stakeholders and beginning to build collaborative support for activities.</p> <ul style="list-style-type: none"> • Program Manager introduced project 9/10 to KPBSD Federal Program manager, title 1 manager, 7 school principals and Project GRAD staff via teleconference. (14 participants) • Program manager introduced project to community leaders and KPBSD superintendent via Project GRAD Board of Directors on 9/24 . (7 participants) • Program Manager will travel to villages and introduce project to community members during next quarter. Meetings are scheduled in Nanwalek 10/1 , Tyonek 10/15 Ninilchik 10/21, and Port Graham 11/3. Meetings will be scheduled in Voznesenka, Razdolna, and Nikolaesvk. <p><i>Second Quarter activities:</i></p> <ul style="list-style-type: none"> • Recruited and Advertised for Career Awareness Coordinator and Summer Institute Contract Coordinator. <p><i>Third Quarter Activities:</i></p> <ul style="list-style-type: none"> • Hired Norm Jason as Career Awareness Coordinator. Norm is very experienced educator and administrator and eager to work on the project. Program Manager orientated Coordinator to project, introduced to staff and schools. Coordinator begin work on project. (Career Awareness Personal Budget) • Hired Mary Clock as Summer Institute Coordinator (contractual). • Program Manager Attended 2/16-19/2010 Youth Training Convention in Anchorage • Updated PGKP Board of Directors on this project. • Strong support from school counselors and PGKP academic coaches.
1	1	<p>Develop regionalized career awareness materials featuring career pathway ladders in high growth/high demand careers, role models from targeted communities, and alcohol and drug awareness for 16 – 24 year olds.</p> <p><i>First Quarter activities:</i></p> <ul style="list-style-type: none"> • Program manager begin process of material development including gathering names of spotlight individuals to feature in materials.

		<p><i>Second Quarter activities:</i></p> <ul style="list-style-type: none"> • Program manager begin process of material development including gathering names of spotlight individuals to feature in materials. • Program manager continued process of material development including gathering names of spotlight individuals to feature in materials. • Local community member have been identified as role models for posters. <p><i>Third Quarter Activities:</i></p> <ul style="list-style-type: none"> • Completed 2 prototypes of Hot Jobs on the Kenai Posters to pilot at Career Fair. Will revise after Fair and complete remaining prior to Summer Institute. Contracted with Development Specialist, Jenny Carroll, to create posters. • Also developing binders for each of 13 Career Clusters with information relevant to Kenai Peninsula students – including career information, local employment opportunities in the career clusters, scholarship opportunities for the career cluster. Will use at Summer Institute and then provide a set to each school for use next year.
	<p>2</p> <p>3</p>	<p><i>First Quarter activities:</i> Conduct school wide Career Awareness Days and after-school Family Nights at each of the seven targeted communities. Program manager met with school counselors and academic coaches to begin to plan career awareness days and after school family nights and worked on ideas to link career awareness days to career fair. 9/25/09 (6 participants)</p> <p><i>Second Quarter activities:</i> Began Career Awareness Days and after School Family nights. Each event is tailored to community needs and needs of school staff. Family nights held in Nanwalek. Also begin to work individually with youth who expressed interest in career exploration. We especially reached out to several youth no longer in high school. These services were tailored to individual needs. Three Individual students from Nanwalek, Tyonek, and Ninilchik received services. (photo included)</p> <p><i>Third Quarter Activities:</i> Family nights held for three other communities. Career Exploration days held for three sites. The Voznesenka Career Fair turned out to be a big success with a strong turnout from community members who gave career presentations. (photos included). The Voznesenka Family night was also very effective with students able to ask questions and get good information about funding for postsecondary career trainings. Refreshments and door prizes were provided to increase participation. Individual services continued for three students.</p> <p><i>Fourth Quarter Activities:</i></p> <ul style="list-style-type: none"> • Nikolaesvk will hold event on 4/12. • Nanwalek, Port Graham and Tyonek students will participate in May Career Awareness days.
		<p>Youth will attend the College Career Fair.</p> <p><i>First Quarter Activities:</i></p> <ul style="list-style-type: none"> • Meeting scheduled to plan Career Fair on October 6, 2009. • Participants include Kachemak Bay Campus staff, Job Center staff, Homer News Staff, Project GRAD, and KPBSD reps. April date has been

2	1	<p>Provide on-site public school teacher professional development sessions in targeted communities.</p> <p><i>First Quarter Activities:</i></p> <ul style="list-style-type: none"> • Project GRAD Academic Coaches are providing teacher professional development/coaching in all seven sites on a weekly basis. • <i>Second Quarter activities:</i> Coaches continued activities above and also began working with principals to plan dates for third quarter inservices. An inservice for principals was held in November to support the reading curriculum. • <i>Third Quarter Activities:</i> In addition to the regular weekly onsite coaching, three Project GRAD Academic Coaches partnered with KPBSD to travel to sites and provide in-services to each of the staff teams focused on <i>Effective Teaching Strategies in Small multi-graded K_12schools using Differentiated Instruction</i>. The inservices were well received. Dates of inservices are listed below. Nanwalek DI-1/18/2010 Nikolaesvk 1/19/2010 Ninilchik 2/5/2009 Port Graham DI-1/18/2010 Razdolna DI 1/14/2010 Tebughna 2/20/2010 <p><i>Fourth Quarter Activities:</i></p> <ul style="list-style-type: none"> • Closeout school year.
	2	<p>Conduct two-week intensive program (Summer Institute) for 45 9 - 12 graders focusing on applied academic training in math, science, technology, writing, leadership, employability skills, and job shadow opportunities.</p> <p><i>First Quarter Activities:</i></p> <ul style="list-style-type: none"> • Program manager has set dates for the Summer Institute for the first two weeks of June. Program Manager is researching "holy days" for Russian old believer students in that time period. <p><i>Second Quarter Activities:</i></p> <ul style="list-style-type: none"> • Program manager has set dates for the Summer Institute for the first two weeks of June. Program Manager is researching "holy days" for Russian old believer students in that time period. Program manager has begun initial work on institute and recruiting appropriate staff and partners for institute. <p><i>Third Quarter Activities:</i></p> <ul style="list-style-type: none"> • Recruitment and registration materials have been developed and disseminated to all 7 schools. <i>50 students have registered for 2010 Summer Institute to be held at KBC.</i> • Staff recruitment and contracts are in process. • Curriculum is being finalized-students will receive a .5 credit through

		<p>KPBSD.</p> <ul style="list-style-type: none"> All logistics (travel, use of college facility, hotel, etc) are being coordinated and supplies ordered for event. <p>Fourth Quarter Activities:</p> <ul style="list-style-type: none"> Conduct Summer Institute!
	3	<p>Summer Institute students will create a portfolio, resume, personal essay and practice job interview skills.</p> <p>First Quarter Activities: No activities this quarter.</p> <p>2nd Quarter Activities: No activities this quarter.</p> <p>Third Quarter Activities: KPBSD counselor Erin Cotroneau has agreed to participate in Summer Institute and will work with students on completing new KPBSD six year plan / portfolio during the Insitute.</p> <p>Fourth Quarter Activities: Summer Institute June 1-11</p>
	4	<p>Students will participate in Career Field Trips to develop career awareness and experience how their own skills and interest fit with potential careers.</p> <p>First Quarter Activities:</p> <ul style="list-style-type: none"> Program manager met with counselors to begin process of identifying appropriate career field trips based on student skill and interest. Project GRAD staff are also identifying and contacting youth no longer in high school who have been involved with program earlier to explore current career plans. Program manager also working with GED/ABE providers to refer students to programs. <p>2nd Quarter Activities:</p> <ul style="list-style-type: none"> Program manager met with counselors to begin process of identifying appropriate career field trips based on student skill and interest. Project GRAD staff are also identifying and contacting youth no longer in high school who have been involved with program earlier to explore current career plans. Program manager also working with GED/ABE providers to refer students to programs. <p>Third Quarter Activities:</p> <ul style="list-style-type: none"> Conducted Field trips. Twenty two students participated in the third quarter. Several of the trips were planned to be cost effective and time efficient by combining with other school sports travel. For example the Nikolaesvk students were traveling to Galena-through this grant we paid for a bus so that they could travel to UAF and Usibelli Mine to look at career options. PGKP staff help coordinate logistics. It was a wonderful opportunity for the students. Also a group of Nanawalek students

		<p>traveled to Anchorage to play sports – we were able to include a trip to their Native Corporation to discuss future job possibilities by extending their trip and paying for hotel costs. Most of the students had never been inside their corporation headquarters previously. They were excited by having the opportunity. The corporation offers exceptional internships and scholarships to the students.</p> <p>Fourth Quarter Activities:</p> <ul style="list-style-type: none"> • Additional Field trips will be conducted
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ACCOMPLISHMENTS: SUCCESS STORIES:

Provide a narrative of participant successes resulting from participation in your program. Please include photos.

Students, teachers, parents and community members are excited that we have been able to provide the activities mentioned above. The counselors are very appreciative of the “extra services and intention” put toward helping students look past high school. It is difficult to provide rural students that opportunity due to funding issues, itinerant counselor positions and the time consuming tasks of organizing logistics for rural students to participate outside the village. We are looking forward to bringing students together at the College, Career and Job Fair and again at Summer Institute in June. Each event is a stepping stone for the next and each one is helping to build students confidence and widen the vision for their future.

Photos will be sent in separate email once releases are secure. We have some outstanding photos.

Will also do individual success stories at the end of the next quarter.

PLANNED ACTIVITIES FOR NEXT REPORTING PERIOD:

Describe the grant activities you expect to complete during the next quarter.

See above.

ON TIME AND ON BUDGET:

Are the grant activities progressing as planned? Are you within your budget? If not, what is the cause? What is the solution? How can we help?

Yes – the majority of the activities are progressing as planned. We are within the budget scope.

Curriculum Materials Development: After much discussion and research we are developing Hot Job Posters that focus on Career Clusters that are “hot jobs” here on the Kenai and feature

local people from the communities on the posters. The first one is completed and we will be getting feedback on it during the April Career Fair. The others are in progress and will be ready by summer institute. Materials are being developed and gathered to support. Scanned copy is included with report.

School/student numbers: Since the writing of the grant Razdolna does not have a high school this year and the students are being served through the Home School program. We have made attempts to include in events with Voznesenka School. We also are including Kachemak Selo (another head of the bay school in the career fair) to keep within our projected numbers.

DEMOGRAPHIC DATA:

List the number of participants, the age groups, the school the activities took place (list community if not at a school), number of the participants that are in school, the number of participants that are not in school and the training dates.

# OF YOUTH	# OF 16 - 18 YEAR OLDS	# OF 19 - 24 YEAR OLDS	SCHOOL OR COMMUNITY	# YOUTH IN SCHOOL	# YOUTH OUT OF SCHOOL	TRAINING DATES
43	42		Ninilchik Career Awareness	42		2/24/2010 Career Awareness
43	42		Ninilchik Career Awareness	42		3/31/2010 Career Awareness
30	26		Voznesenka Career Fair	30		3/17/2010 Career Awareness
3	3		Nanwalek Parent workshop	3		3/23/2010 Career Awareness
2	2		Razdolna Career Fair w/ Voznesenka	2		3/17/2010 Career Awareness
6	6		Nikolaesvk Career Exploration	6		4/12/10 Career Awareness
28	4	1	Port Graham Family Night Adults and students			12/2/09 Career Awareness
9	8		Voznesenka Family Night			2/17/2010 Career Awareness

			Career Awareness Adults and students			
33	15		Nanwalek Family Night Adults and students			11/17/2009
2		2	Nanwalek Career planning	1	1	January-February 2010 (KH JE)
2	2		Tyonek Career planning		2	December 2010 (DB LK)
1		1	Nanwalek Career Awareness		1	3/2/2010 (AM)
1		1	Nanwalek Career Awareness		1	11/2010-3/30/10 (MMW)
	150	5				
5	5		Nanwalek Career Exploration	5		2/19/2010 Field Trip Chugach Corp/UAA
6	6		Nanwalek Career Exploration	6		3/4/2010 Field Trip KPC
17	10		Nikolaesvk Career Exploration	17		2/4/2010 Field Trip UAF/Usibelli Mine
1	1		Nanwalek Career planning And Family Support	1		Field trip UAA/KBC 2/2010 11/2009 (CD)
upcoming			Nanwalek Port Graham Seldovia Trivillage Academy			May Estimated 30 Field trip

			Career			
upcoming			Ninilchik Career Field Trip			April Estimated 10 Aviation focus
Upcoming			Ninilchik Port Graham Nanwalek Tyonek			April 22 Estimated 15 Anchorage Native

STATISTICAL DATA:

Please complete the table below as applicable.

By Quarter	Career Guides Activities & Exploration	Youth Employ - ability Skills	Work Experiences	Academic Training	Apprenticeship and Pre-Apprent.	Total Participants
01/1 - 03/31	155					155
04/1 - 06/30						
07/1 - 09/30						
10/1 - 12/31	22					22

Please note: The data collected in your Quarterly Progress Report provides vital information that can have a direct impact on future funding for our grant programs. Forwarding your success stories and photos as part of our requests is further evidence of how rural youth training is crucial to building a strong workforce for Alaska. Thank you in advance for your cooperation.



HOT JOBS on the Kenai Peninsula

Health Care is one of Alaska's largest and fastest growing industries.

Between 2006-2016
Alaska will need:
2,310 new registered nurses
380 new dental assistants
210 new dental hygienists

Statistics from AK Dept of Labor & Workforce Development



Dillon Covey, Dental Asst

Heather George, Dental Asst

INDIAN CREEK
LIC ALTH CLINIC
MISSAL MOORE, Grand Stations
Healthcare

You can do it too!

What jobs are there?

- Village Health Aides
- Dentist or Dental Hygienist
- Pharmacy
- Emergency Medical Technician
- Nurse's Assistant
- Nurse or Doctor
- Lab Technology

What could I earn?

- Home Health Aide: \$28,540
- Dental Assistant: \$33,280
- Pharmacy Tech: \$36,190
- Medical Transcription: \$40,270
- Dental Hygienist: \$58,410
- Registered Nurse: \$58,410
- Radiology Technologist: \$59,900

Who can I talk to?

Insert local contact
names/numbers here.

How do I prepare?

- In High School:
- Take Algebra, Biology & Chemistry
- Go to the College & Career Fair
- Attend PG&P's Summer Institute
- Improve computer & writing skills
- Take EMT or CNA Training

Learn more!

Go to:
www.jobs.alaska.gov
Click on
Hot Jobs in Alaska:
Consider a Job
in Health Care

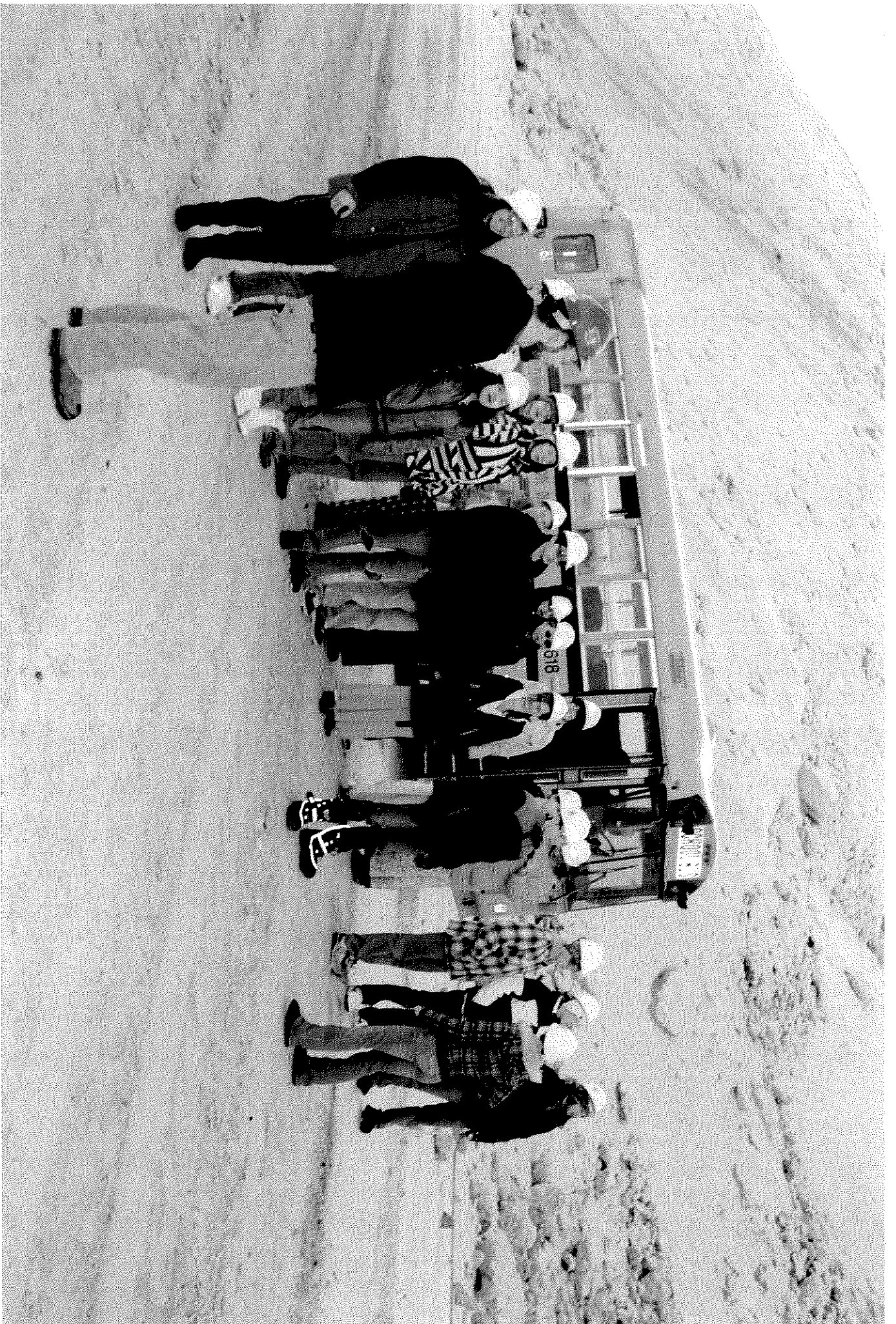


Job shadow health workers at
Summer Institute



Attend the annual
college career fair at
Kenai Peninsula
College





Review instructions on page 2, below.

Review instructions on page 2, below.

Review instructions on page 2, below.

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CHUGACH R
ANASICA
CAPE PRATT
01/2010

Review instructions on page 2, below

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Review instructions on page 2, below.

TOP VAF + USIBELL MINE

[illegible]

[illegible]

[illegible]

Participant Name	DOB	City	Post. Sec.	Apprentice	Trng. Acdmy	OJT	Credentials	Job	HG Industry	Other Info.
AMORELLI, JOE	5/11/1994	Danbury		X						CRAVEAR
ANAHONAK, BRITNEY	5/5/1994			X						
ANAHONAK, KAREN	5/5/1994			X						
ANDERSON, KENDELL	7/31/1991			X						
BOONE, LAUREN	2/13/1992			X						
BOONE, STEPHEN	3/19/1993			X						
BROWN, DREW	10/4/1992			X						
COOPER, HUNTER	9/24/1992			X						
COOPER, JOHNATHAN	10/7/1992			X						
DRYDEN, TREVOR	7/18/1994			X						
GOINS, BRIANNA	10/3/1991			X						
GOINS, SCOTT	2/17/1993			X						
HERD, ANGALIC	11/28/1993			X						
KLAPAK, JUSTIN	8/11/1993			X						
MARTIN, KYLE	3/28/1995			X						
MONZULA, ARIELLE	9/19/1991			X						
OSKOLKOFF, ANDREA	8/19/1993			X						
RILEY, DESTINI	10/15/1993			X						
SELF, ROBERT	9/15/1993			X						
SHELL, ANTHONY	9/13/1993			X						
VANEK, LILIAN	1/20/1994			X						
ANDERSON, KAYGAN	1/14/1993			X						
BARTOLOWITS, MICHELLE	2/22/1993			X						
BENNETT, QUINN	5/22/1992			X						
BENNETT, SAMUEL	6/21/1993			X						

1. career presentation

Review instructions on page 2, below.

[illegible]

